

Avinashi Road, Neelambur, Coimbatore - 641062 Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai



INTERNAL QUALITY ASSURANCE CELL

NAAC CO-ORDINATORS MEETING

Date: 18.7.2023

	Members Attended				
1.	Dr.N.Saravanakumar –Principal I/c	8.	Dr.K.Balaji – ASP, Chemistry		
2.	Dr.R.Ramesh- HoD, Mech	9.	Dr.M.Sathiyanathan – ASP, EEE		
3.	Dr.M.I Abdul Aleem – HoD, Civil	10.	Dr. V. Chitra – ASP, Maths		
4.	Dr.E.Malar – Professor, EEE	11.	Mr.S.Elayaraja-AP, Civil		
5.	Dr. D Sivaganesan – Professor, CSE	12.	Mr.V.Naveen Ganesh-AP(Sr.Gr), Civil		
6.	Dr.B.Adhavan – ASP, EEE	13.	Dr.R.Ravikumar –AP, Humanities		
7.	Dr. G. Rajeshkumar – ASP, Mech	14.	Dr.V.Krishnamurthy – Librarian		

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Principal I/c requested the Criterion co- ordinators to complete their NAAC files.	Criterion I – Mr.V.Navin Ganesh Criterion II - Dr.M.Sathiyanathan Criterion III - Dr.K.Balaji Criterion IV – Dr.V.Chitra Criterion V - Dr. D Sivaganesan Criterion VII – Dr.E.Malar	24.07.2023
2.	Principal I/c informed that individual Criterion co-ordinators(along with their Department co-ordinators) meeting scheduled on 19.07.2023 for the following Criterion 1. Criterion I 2. Criterion II 3. Criterion V The following Criterion meeting scheduled on 21.07.2023 1. Criterion III 2. Criterion VI 3. Criterion VI 3. Criterion VI	Mr.V.Navin Ganesh Dr.M.Sathiyanathan Dr. D Sivaganesan Dr.K.Balaji Dr.D.Elangovan Dr.E.Malar	28.07.2023
Technolog	y and Apply	Dr N Saravan	akumar

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PSG Institute of Technology and
Applied Research
Coimbatore - 641 062





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3.	Principal I/c requested the criterion coordinators to complete their latest year 2022-2023 data at the earliest.	All the Co-ordinators	24.07.2023
4.	Principal I/c requested the criterion co- ordinators to prepare the Docket for their Metric.	All the Co-ordinators	24.07.2023
5.	Principal I/c informed most of the infrastructure works are nearing completed.	Criterion VII team	24.07.2023

Slalar **DEPUTY DIRECTOR**

DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062



Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062



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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 18.07.2023

S.NO	NAME	SIGNATURE
1.	Dr. N. Saravanakumav	Eur
2.	Dr. R. Ramesh.	R. Roll
3	Dr E. Malan Proj EEE	Malai
4	Dr. H. J. ABDUL ALEEM, HOD/Cr	W AND
5.	Y. Navin Ganesh	guy
6.	Manoj Kumar P.	Julian -
7.	DR. K. BALATI	K. VE.
8	Dr.B. Adhavan	ace
9.	Dr. M. SATHYANMTHAN	Sathiymathr
(7.	ELAYARAJA. I	EL+
N	Dr. V. Krigmanthy	dr.
12.	Dr. V. CHITTUR	v. Colu
13.	Dr. G. RADESHKUMAR	G. Rut
14.	Dr-D-Siraganesan	Lyi
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IQAC Meeting Minutes – Action Execution Report

Date: 30.7.2023

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Principal I/c requested the Criterion co-	Criterion I – Mr.V.Navin Ganesh	24.07.2023
	ordinators to complete their NAAC files.	Criterion II - Dr.M.Sathiyanathan	
		Criterion III - Dr.K.Balaji	
		Criterion IV – Dr.V.Chitra	
		Criterion V - Dr. D Sivaganesan	
		Criterion VII – Dr.E.Malar	
2.	Principal I/c informed that individual Criterion co-ordinators(along with their Department co-ordinators) meeting scheduled on 19.07.2023	Mr.V.Navin Ganesh Dr.M.Sathiyanathan	28.07.2023
	for the following Criterion	Dr. D Sivaganesan	
	 Criterion I Criterion II Criterion V 	Dr. D Sivaganesan	
	The following Criterion meeting scheduled on		
	21.07.2023	Dr.K.Balaji	
	Criterion III Criterion VI	Dr.D.Elangovan	
	3. Criterion VII	Dr.E.Malar	
3.	Principal I/c requested the criterion co- ordinators to complete their latest year 2022- 2023 data at the earliest.	All the Co-ordinators	24.07.202
4.	Principal I/c requested the criterion coordinators to prepare the Docket for their Metric.	All the Co-ordinators	24.07.202
		(P. w.)	
of Techno	logy and Applica	Dr N Saravan	akumar

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5.	Principal I/c informed most of the infrastructure works are nearing completed.	Criterion VII team	24.07.2023

List of actions executed:

- 1. Files of Criteria 1, 5 and 7 are completed and submitted for verification.
- 2. Related Infrastructure activities are completed.
- 3. Docket format finalised and mailed to Criterion co-ordinators

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 644 062



Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062





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NAAC CO-ORDINATORS MEETING

Date: 19.7.2023

	Members Attended				
1.	Dr.N.Saravanakumar – Principal I/c	8.	Mr.V.Naveen Ganesh-AP(Sr.Gr), Civil		
2.	Dr.R.Ramesh- HoD, Mech	9.	Ms. K. Bavithra – AP(Sr.Gr), EEE		
3.	Dr.E.Malar – Professor, EEE	10.	Mr. K. Paldurai - AP(Sr.Gr), ECE		
4.	Dr. D Sivaganesan – Professor, CSE	11.	Ms.K.Govarthanambikai - AP(Sr.Gr), Civil		
5.	Dr.P.Manojkumar – Professor, Mech	12.	Mr. C. P. Shabariram - AP(Sr.Gr), CSE		
6.	Dr.G.Santhanamari – ASP, ECE	13.	Mr. M. Senthilvel – AP, Mech		
7.	Dr.M.Sathiyanathan – ASP, EEE	14.	Mr.A.Robison – Physical Education		
8.	Dr.A.Ajay vasanth – ASP, Mech	15	Mr.M.Sakthivel – Sr. Assistant		

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Criterion I: Principal I/c requested the Criterion I Department co-ordinators to complete their NAAC files.	Criterion I : All Department Co- ordinators	28.07.2023
2.	Principal I/c informed that to display the posters and circular related to the Women's Committees in the space identified for WEC.	Women Empowerment Cell	31.07.2023
3.	Principal I/c informed that Academic calendar should be displayed in all the class rooms.	Mr. V.Naveen Ganesh-AP(Sr.Gr), Civil	31.07.2023
4.	Principal I/c requested the criterion coordinator to complete the Docket for the Criterion I Metric.	Mr. V.Naveen Ganesh-AP(Sr.Gr), Civil	24.07.2023
5.	Principal I/c requested the criterion co- ordinator to prepare the consolidated ppt-slide	Civil	26.07.2023

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6.	Criterion II:		
7.	Department co-ordinators to complete their NAAC files.	Criterion II : All Department Co- ordinators	28.07.2023
	Principal I/c requested the criterion coordinators to complete their latest year 2022-2023 data at the earliest for the following activates.	Dr.M.Sathiyanathan – ASP, EEE	28.07.2023
8.	 Students Record Slow learners data Advanced learners data 		
9.	Principal I/c informed that all the CO-PO Template (Excel sheet) and other related documents Should be available in college website.	Dr.M.Sathiyanathan – ASP, EEE	
	Principal I/c requested the criterion coordinator to prepare the Docket for the Criterion II Metric.	Dr.M.Sathiyanathan – ASP, EEE	
10.	Principal I/c requested the criterion co- ordinator to prepare the consolidated ppt-slide for Criterion II.	Dr.M.Sathiyanathan – ASP, EEE	
	Criterion V:		
11.	Principal I/c requested the Criterion V Department co-ordinators to complete their NAAC files.	CITCHOILATAM Debaration	28.07.2023
12.	Principal I/c requested the criterion co- ordinators to complete their latest year 2022- 2023 data at the earliest for the following	Alumni cell	28.07.202
	activatesScholarshipPlacementsSports	Mr.A.Robison – Physical Education – Sports Mr.M.Sakthivel – Sr. Assistant –	
	SportsAlumni cellGrievances cell	Scholarship	



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DIRECTOR

Dr N Saravanakumar PRINCIPAL
Principal
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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 19.07.2023

S.NO	NAME	SIGNATURE
	Dr. N. Savavara Kumar	G W 12
2.	D. R. Ramer.	2-201-
3	Dr. E. Malas Prof EEE	Sledar
4.	V. Navin Granesh	Just
5.	DV. G. RATESHKUMAR	G. B
6	M. SENAHLVEL	Literal
42 C	Dr. B. Bavillya	\ (1)21/h-
g	C.P. Shabanram	apolitical and a second
9.	Do. M. Sathiyomathan	Sathipmathn
10.	K. PALDURAS	Duran
ÎI.	G. SANTHANAMICA	& SportLanamau.
12.	A. ROBINSON	A
13.	S. SAKTHIVEL	
14.	2. Ajay Vasanth.	Ail
15	1 4 4	K-Grovatt-

of Technology and Annual Property DIRECTOR

Neelambur

DIRECTOR

PRINCIPAL

Dr.N. Saravanakumar Principal Principal

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IQAC Meeting Minutes – Action Execution Report

Date: 01.08.2023

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
	Criterion I:		
1.	Principal I/c requested the Criterion I Department co-ordinators to complete their NAAC files.	Criterion I : All Department Co- ordinators	28.07.2023
2.	Principal I/c informed that to display the posters and circular related to the Women's Committees in the space identified for WEC.	Women Empowerment Cell	31.07.2023
3.	Principal I/c informed that Academic calendar should be displayed in all the class rooms.	Mr. V.Naveen Ganesh-AP(Sr.Gr), Civil	31.07.2023
4.	Principal I/c requested the criterion coordinator to complete the Docket for the Criterion I Metric.	Mr. V.Naveen Ganesh-AP(Sr.Gr), Civil	24.07.2023
5.	Principal I/c requested the criterion co- ordinator to prepare the consolidated ppt-slide for Criterion I.	Mr. V.Naveen Ganesh-AP(Sr.Gr), Civil	26.07.2023
	Criterion II:		
6.	Principal I/c requested the Criterion II Department co-ordinators to complete their NAAC files.	Criterion II : All Department Co- ordinators	28.07.2023
7.	Principal I/c requested the criterion coordinators to complete their latest year 2022-2023 data at the earliest for the following activates.	Dr.M.Sathiyanathan – ASP, EEE	28.07.2023
	Students Record Students Record		
	Slow learners data Advanced learners data	Cay.	

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8.	Principal I/c informed that all the CO-PO Template (Excel sheet) and other related documents Should be available in college website.	Dr.M.Sathiyanathan – ASP, EEE	
9.	Principal I/c requested the criterion coordinator to prepare the Docket for the Criterion II Metric.	Dr.M.Sathiyanathan – ASP, EEE	
10.	Principal I/c requested the criterion coordinator to prepare the consolidated ppt-slide for Criterion II.	Dr.M.Sathiyanathan – ASP, EEE	
	Criterion V:		
11.	Principal I/c requested the Criterion V Department co-ordinators to complete their NAAC files.	Criterion V : All Department Co- ordinators	28.07.2023
12.	Principal I/c requested the criterion coordinators to complete their latest year 2022-2023 data at the earliest for the following activates Scholarship Placements Sports Alumni cell Grievances cell	Dr.M.Sathiyanathan – ASP, EEE – Alumni cell Mr.A.Robison – Physical Education – Sports Mr.M.Sakthivel – Sr. Assistant – Scholarship	28.07.2023

List of actions executed:

- 1. Posters and circular related to the Women's Committees are updated in WEC.
- 2. Principal I/c requested the criterion co-ordinators to
- 3. Students Record, Slow learners data and Advanced learners data are completed for the year 2022-2023.
- 4. CO-PO matrix for all the subjects are made available in college website.
- 5. Criterion 1,5 and 7 Docket are completed and submitted for approval.
- 6. Scholarship, Placements, Sports, Alumni cell and Grievances cell data are completed for the year 2022-2023.

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Dr PRINCIPA Dr Naravanakumar incipal

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Combatore - 641 062



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NAAC CO-ORDINATORS MEETING

Date: 21.7.2023

	Members Attended			
1.	Dr.P.Vijaykumar – Dean & HoD, ECE	8.	Mr.S.Elayaraja – AP(Sl.Gr), CIVIL	
2.	Dr.R.Ramesh- HoD, Mech	9.	Mr.T.Premkumar – AP(Sr.Gr), Mech	
3.	Dr.E.Malar – Professor, EEE	10.	Mr.R.Avinash kumar – AP(Sr.Gr), Mech	
4.	Dr.K.Balaji – ASP, Chemistry	11.	Ms.V.Selvapriya – AP(Sr.Gr), CIVIL	
5.	Dr.B.Adhavan – ASP, EEE	12.	Dr.S.Vaishnavi – AP(Sr.Gr), CSE	
6.	Dr.V.Rajkumar – ASP, Mech	13.	Ms.M.Deepa – AP(Sr.Gr), ECE	
7.	Mr.D.Venkatesh – AP(Sl.Gr), ECE			

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
	Dr.P.Vijaykumar, Dean, Electrical & Computer Engg and Dr.R.Ramesh, Director-IQAC welcomed all the Criterion Coordinators. The following Criterion Metrics were discussed.		
	Criterion III:		
1.	All The Department Criterion Co-	Ms.V.Selvapriya – AP(Sr.Gr), CIVIL	28.07.2023
	ordinators are requested to complete their NAAC Files.	Dr.S.Vaishnavi – AP(Sr.Gr), CSE	
	 The criterion co-ordinators are 	Mr.D.Venkatesh – AP(Sl.Gr), ECE	
	requested to update the latest year 2022-2023 data in the	Ms.A.Jeyashree - AP(Sl.Gr), EEE	
	respective files.	Mr.R.Avinashkumar,AP(Sr.Gr),Mech	
	 Display the posters and circular related to the NSS, YRC and Rotaract club in the respective places. 		
	 Innovation cell, Incubation cell and Patent cell to update their 		
of Techno	activities.	Mr.S.Elayaraja – AP(Sl.Gr), CIVIL	r /

Dr N Saravanakumar Principal



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		a contract of the contract of		
c	Criterion VI:			
2.	 The criterion co-ordinators are requested to update the latest year 2022-2023 data in the respective files. All The Department Criterion Coordinators to complete their NAAC Files. Organization structure should be displayed in IQAC Cell. It was decided to conduct the events from IQAC Cell. To create Action taken report for IQAC Minutes. 	Mr.S.Elayaraja — AP(Sl.Gr), CIVIL Dr.B.Adhavan — ASP, EEE Dr.V.Rajkumar — ASP, Mech Dr.S.Vaishnavi — AP(Sr.Gr), CSE Ms.M.Deepa — AP(Sr.Gr), ECE	28.07.2023	
3.	Criterion VII:			
	 All The Department Criterion Coordinators to complete their NAAC Files. Industry Institute interaction cell to update their files. To display the posters and circular related to the Yoga and WEC in the respective place. Micro-Teaching data to be updated by Centre for Teaching Learning Practice. 	Dr.E.Malar - Professor, EEE Dr.R.Ravikumar –AP(Sl.Gr), Humanities Ms.N.Susithra – AP(Sr.Gr), ECE Dr.R.Manimegalai –HoD, CSE Dr.K.Balaji– ASP, Chemistry	28.07.2023	

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar

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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 21.07.2023

S.NO	NAME	SIGNATURE
1.	Dr. N. Sassavara Kumour	On /
2.	Dr R Ramera	Rilani
3	Dr. E-Malar Prof lEEE	Malar
4.	Venka-lesh. D	23
5.	AVINDSH KUMBB. 2	Deric
6	PREM LYMPRIT	
7.	DR. K.BALAJI	N. 1/2.
8.	Dr. S. Vaishnavi	8 Vairl
9.	Dr. B. Adhavan	CnOO
10.	ELAYARAJA.S	EX
11.		of Dodo.
12.	Dr.V. RAJKUMAR	Willy
13	Ms V Selvapriya	V. Schopp

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Dr N Saravanal RINCIPAL

Principal M Saravagakumage

Applied Ressettiffe of Technology and Coin htore - (1) Phone: 0422 3933666 Colmbatore - 641 062

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IQAC Meeting Minutes – Action Execution Report

Date: 10.08.2023

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
	Dr.P.Vijaykumar, Dean, Electrical & Computer Engg and Dr.R.Ramesh, Director-IQAC welcomed all the Criterion Coordinators. The following Criterion Metrics were discussed.		
	Criterion III:		
1.	 All The Department Criterion Co- ordinators are requested to complete their NAAC Files. 	Ms.V.Selvapriya – AP(Sr.Gr), CIVIL Dr.S.Vaishnavi – AP(Sr.Gr), CSE	28.07.2023
	 The criterion co-ordinators are requested to update the latest year 	Mr.D.Venkatesh – AP(Sl.Gr), ECE	
	2022-2023 data in the respective	Ms.A.Jeyashree - AP(SI.Gr), EEE	
	 files. Display the posters and circular related to the NSS, YRC and Rotaract club in the respective places. 	Mr.R.Avinashkumar,AP(Sr.Gr),Mech	
	 Innovation cell, Incubation cell and Patent cell to update their activities. 	Dr.M.I Abdul Aleem – HoD, CIVIL Mr.S.Elayaraja – AP(SI.Gr), CIVIL	
2.	Criterion VI:		
	 The criterion co-ordinators are requested to update the latest year 2022-2023 data in the respective files. All The Department Criterion Coordinators to complete their NAAC Files. Organization structure should be displayed in IQAC Cell. It was decided to conduct the events from IQAC Cell. 	Dr.V.Rajkumar – ASP, Mech Dr.S.Vaishnavi – AP(Sr.Gr), CSE Ms.M.Deepa – AP(Sr.Gr), ECE	28.07.2023
Strute of	To create Action taken report for Minutes.	Dr N Sara Pril	vanakumar icipai Technology
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3.	Criterion VII:		-
	 All The Department Criter Coordinators to complete the NAAC Files. 		28.07.2023
	 Industry Institute interaction cel update their files. 	Dr.E.Malar - Professor, EEE	
	 To display the posters and circulater 	ular Dr.R.Ravikumar –AP(Sl.Gr),	
	related to the Yoga and WEC in	the Humanities	
	respective place. Micro-Teaching data to be upda		
	by Centre for Teaching Learn Practice.	Dr.R.Manimegalai –HoD, CSE	
		Dr.K.Balaji– ASP, Chemistry	

List of actions executed:

- 1. Posters and circular related to the NSS, YRC and Rotaract club are updated in the respective places.
- 2. Innovation cell, Incubation cell and Patent cell activities are updated in the respective files.
- 3. Organization structure is displayed in IQAC Cell.
- 4. Industry Institute interaction cell to update their files.
- 5. Yoga and WEC activities are initiated for the next academic year and its data is updated in respective files.

6. Micro-Teaching data is updated in Centre for Teaching Learning Practice.

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062



Principal PSG Institute of Technology and Applied Research Ceimbatore - 641 062



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IQAC MEETING - NAAC VISIT

Date: 20.9.2023

	Members Attended			
1.	Dr.N.Saravanakumar - Principal	6.	Dr K Balaji	
2	Dr.R.Ramesh - Director IQAC	7.	Dr V Chitra	
3	Dr.E.Malar - Deputy Director IQAC	8.	Dr D Sivaganesan	
4	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5	Dr M Sathiyanathan			

Dr. R. Ramesh, IQAC Director, convened a comprehensive review meeting to assess the preparedness for the upcoming NAAC Peer Team visit. Key points discussed during the meeting included:

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Update on Criterion Files: All criterion coordinators are instructed to ensure that their respective files are	All Co-ordinators	23.09.2023
	updated with the latest data and events from the current semester.		
2.	Stakeholder Meetings: Detailed discussions are held regarding the organization of stakeholder meetings,	All HoDs	23.09.2023
	including sessions with parents, students, alumni, and employers. Clear action points are outlined to ensure		
	effective engagement and documentation of feedback. Verification of Files: The files to be displayed for all		25 00 2022
3.	criteria are thoroughly reviewed. Necessary corrections and updates are identified and assigned for	All Co-ordinators	25.09.2023
	immediate action.		
4.	Coordination with Club Coordinators: A dedicated meeting with all club coordinators is	All Club	25.09,2023
of Tex	planned to provide instructions regarding the NAAC	DANE	



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	visit, activities to be highlighted, and documentation	Co-ordinators	
	to be prepared.		
5.	Infrastructure and Facilities Readiness:	All HoDs	27.09.2023
3.	A review of the physical infrastructure and facilities to		
	be showcased during the visit is conducted to ensure		
	they meet the expected standards. Emphasis is placed		
	on compiling and organizing supporting documents,		
	reports, and photographs for all activities to be		
	presented during the visit.		~
	Mock Presentations: It is decided to conduct mock	IQAC	30.09.2023
6.	presentations for all key stakeholders, including faculty	IQAC	30.07.2023
	and student representatives, to ensure a seamless and		
	confident interaction with the NAAC Peer Team.		
7	Communication and Awareness: A plan for	All HoDs	27.09.2023
7.	effectively communicating the significance of the	7 III 110D3	27.09.2025
	NAAC visit to the entire campus community is		
	discussed. Strategies to involve students, staff, and		
	faculty in showcasing the institution's strengths are		
	outlined.		

The meeting concluded with actionable timelines for the NAAC Peer Team visit.

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and

Applied Research Coimbatore - 641 062

Dr N Suravanakumar Principal PSG Institute of Technology and

Applied Research Coimbaiore - 641 062





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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 20.09.2023

S.NO	NAME	SIGNATURE
	Dr. N. Saravana Lumar	Dr.
2.	Di R. Ramen	P.P.
3	Dr. E. Malar Prof/EEE	Malor
4.	Y. Wavin Ganesh	Gust
5.	DR. K. BALAII	N. 1/2.
Ь.	9.6	Salhiymahan
7.	K. Senthil Kumag (Much	De la companya della companya della companya de la companya della
8.	Dr. V-CHITZIA	V- Calis
9.	Dr D. Lingaresan	Lye
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IQAC Meeting Minutes – Action Execution Report

Date: 30.9.2023

	Members Attended			
1.	Dr.N.Saravanakumar - Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh - Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar - Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

Dr. R. Ramesh, IQAC Director, convened a comprehensive review meeting to assess the preparedness for the upcoming NAAC Peer Team visit. Key points discussed during the meeting included:

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
	Update on Criterion Files: All criterion coordinators	All Co-ordinators	23.09.2023
1.	are instructed to ensure that their respective files are	All Co-ordinators	25.07.2025
	updated with the latest data and events from the		
	current semester.		
	Stakeholder Meetings: Detailed discussions are held	All HoDs	23.09.2023
2.	regarding the organization of stakeholder meetings,	All Hobs	23.07.2023
	including sessions with parents, students, alumni, and		
	employers. Clear action points are outlined to ensure		
	effective engagement and documentation of feedback.		
	Verification of Files: The files to be displayed for all	All Co-ordinators	25.09.2023
3.	criteria are thoroughly reviewed. Necessary	An co-ordinators	25.07.2025
	corrections and updates are identified and assigned for		
	immediate action.		
	Coordination with Club Coordinators:	All Club	25,09.2023
4.	A dedicated meeting with all club coordinators is	All Club	2500.2025
	planned to provide instructions regarding the NAAC	Dr N Sarav	anakumar_
10 of	Technology and Application	Dring	inal

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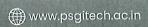
	visit, activities to be highlighted, and documentation	Co-ordinators	
	to be prepared.		
5.	Infrastructure and Facilities Readiness:	All HoDs	27.09.2023
<i>J</i> .	A review of the physical infrastructure and facilities to		
	be showcased during the visit is conducted to ensure		
	they meet the expected standards. Emphasis is placed		
	on compiling and organizing supporting documents,		
	reports, and photographs for all activities to be		
	presented during the visit.		
	Mock Presentations: It is decided to conduct mock	IQAC	30.09.2023
6.	presentations for all key stakeholders, including faculty	IQAC	30.09.2023
	and student representatives, to ensure a seamless and		
	confident interaction with the NAAC Peer Team.		
	Communication and Awareness: A plan for	All HoDs	27.09.2023
7.	effectively communicating the significance of the	All Hobs	27.07.2023
	NAAC visit to the entire campus community is		
	discussed. Strategies to involve students, staff, and		
	faculty in showcasing the institution's strengths are		
	outlined.		

List of actions executed:

- 1. Principal and IQAC Cell organised a meeting to explain the significance of the NAAC visit to the Faculty and staff members on 25.09.2023.
- 2. All HoDs along with tutors explained the NAAC committee activities and its role on education system to all students in Mentor Mentee meeting of the respective classes.
- 3. HoDs contacted Alumni, Parents and Employers and explained the NAAC visit activities and invited them to attend the same.

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4. A mock presentation was done by Principal, IQAC Director and Heads of Departments on 29.09.2023.

- 5. A separate meeting with all club co-ordinators was conducted and all their files were verified.
- 6. All criterion files were verified and their updates were checked.

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062

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Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Companies - 641 062



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IQAC MEETING - NAAC VISIT

Date:16.10.2023

	Members Attended			
1.	Dr.N.Saravanakumar – Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

Review Meeting on NAAC Peer Team Visit Report

Dr. R. Ramesh, IQAC Director, convened a comprehensive review meeting to deliberate on the observations and suggestions provided by the NAAC Peer Team during their visit on 10.10.2023 and 11.10.2023. The key points discussed are as follows:

- 1. All coordinators are commended for their dedication and effective management in the successful conduct of the NAAC visit.
- 2. The Director outlined the key recommendations provided by the NAAC Peer Team, which include the following:
 - o Feedback Mechanism:

The feedback questionnaire requires improvement. A separate meeting will be scheduled to redesign and enhance the feedback mechanism.

- Teaching and Learning:
 - The micro-teaching process needs to be further strengthened.

Adoption of a dedicated Learning Management System (LMS) is

recommended for enhanced teaching and learning outcomes.

DrNS

Principal

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Both students and faculty should be encouraged to supplement their learning through online platforms like MOOCs, NPTEL, and others.

Research and Development:

- The institute needs to focus on improving the quality and quantity of faculty publications and overall R&D activities.
- Students should be motivated to publish research papers.

o Incubation and Entrepreneurship:

- The incubation center requires significant enhancement, and students should be actively encouraged to participate.
- A comprehensive startup promotion policy must be developed and implemented.

Laboratory and Equipment:

A well-defined write-off policy should be established to phase out obsolete equipment and replace it with modern alternatives.

o Faculty Development:

- Seed money should be provided to eligible faculty members to support their research initiatives.
- Faculty members must be encouraged to attend Faculty Development Programs (FDPs) at premier institutions outside the state annually.
- Staff development programs should be conducted within the institute with the involvement of external experts.

o Governance and Administration:

An effective Enterprise Resource Planning (ERP) system should be

implemented to ensure streamlined online governance processes. Saravanakumar

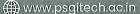
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3. Action Plan:

Each recommendation was discussed in detail, and action plans were drafted with specific timelines and responsibilities to address the suggestions.

The meeting concluded with a collective resolve to work towards achieving the recommendations and elevate the institution's academic and administrative standards

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062

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Dr N Saravanakumar PSG Institute of Technology and Applied Research Coimbatore - 641 062



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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 16.10.2023

S.NO	NAME	SIGNATURE
l.	Dr. N. Saravana kumar	10°
2.	Dr R. Ramah.	P. Que
3	Dr. E. Malar Prof EEE	Maler
4.	Dr. V. Navin Granesh	Jerry
5.	DR. K.BALAJI	N.1/2.
6.	Dr. M. Salthiyamaltham	Suthismulin.
7.	K. Senthil Kumag	WE_
8.	V. Chilen	V- Cart
9.	Dr. D. Sivajanezan	Logo
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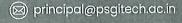
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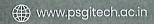
DIRECTOR Br N Saravanakumaprincipal

Principal Dr N Savavanas PSG Institute of Technology and Principal

Applied Research Institute of Technology and

Coimbatore - 641 062 Applied Research





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IQAC Meeting Minutes – Action Execution Report

Date:30.10.2023

	Members Attended			
1.	Dr.N.Saravanakumar –Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

Review Meeting on NAAC Peer Team Visit Report

Dr. R. Ramesh, IQAC Director, convened a comprehensive review meeting to deliberate on the observations and suggestions provided by the NAAC Peer Team during their visit on 10.10.2023 and 11.10.2023. The key points discussed are as follows:

- 1. All coordinators are commended for their dedication and effective management in the successful conduct of the NAAC visit.
- 2. The Director outlined the key recommendations provided by the NAAC Peer Team, which include the following:
 - Feedback Mechanism:

The feedback questionnaire requires improvement. A separate meeting will be scheduled to redesign and enhance the feedback mechanism.

- Teaching and Learning:
 - The micro-teaching process needs to be further strengthened.
 - Adoption of a dedicated Learning Management System (LMS) is V

recommended for enhanced teaching and learning outcomes



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Both students and faculty should be encouraged to supplement their learning through online platforms like MOOCs, NPTEL, and others.

Research and Development:

- The institute needs to focus on improving the quality and quantity of faculty publications and overall R&D activities.
- Students should be motivated to publish research papers.

Incubation and Entrepreneurship:

- The incubation center requires significant enhancement, and students should be actively encouraged to participate.
- A comprehensive startup promotion policy must be developed and implemented.

Laboratory and Equipment:

A well-defined write-off policy should be established to phase out obsolete equipment and replace it with modern alternatives.

Faculty Development:

- Seed money should be provided to eligible faculty members to support their research initiatives.
- Faculty members must be encouraged to attend Faculty Development Programs (FDPs) at premier institutions outside the state annually.
- Staff development programs should be conducted within the institute with the involvement of external experts.



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Governance and Administration:

An effective Enterprise Resource Planning (ERP) system should be implemented to ensure streamlined online governance processes.

3. Action Plan:

Each recommendation was discussed in detail, and action plans were drafted with specific timelines and responsibilities to address the suggestions.

The meeting concluded with a collective resolve to work towards achieving the recommendations and elevate the institution's academic and administrative standards

List of actions executed:

- 1. Principal and IQAC Cell organised a meeting with HoDs and all faculty members and revised the Feedback Questionnaire.
- 2. All administrative and academic activities are now completely done through Laudea, a ERP developed by PSG Software Technologies.
- 3. Research Seed money is provided to all departments.

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal

PSG Institute of Technology and Applied Research

Coimbatore - 641 062

PSG Institute of Technology and





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IQAC MEETING

Date: 5.11.2023

	Members Attended			
1.	Dr.N.Saravanakumar – Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

Dr. R. Ramesh, IQAC Director, convened a meeting to discuss on feedback mechanism and faculty development. The key points discussed are as follows:

Agenda: Refinement of the feedback questionnaire and discussion on faculty development initiatives

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	The NAAC Peer Team highlighted the need for	IQAC	15.11.2023
	improvement in the feedback questionnaire. A		
	brainstorming session involving faculty is planned to		
	redesign the questionnaire.		
2.	To improve the quality and quantity of faculty	All HoDs	-
	publications, a detailed discussion is made with HoDs.		
3.	HoDs and Tutors are asked to motivate students to	All tutors	-
	actively engage in publishing research papers.		
4.	It is decided to allocate seed money to eligible faculty	All HoDs	-
	members to support research initiatives.		(""



Principal

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Applied Research

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5.	It is decided to encourage more faculty participation in	All HoDs	-
	FDPs at premier institutions outside the state annually		
6.	It is planned to organize staff development programs	All HoDs	-
	within the institute with external experts.		
		9	

Plans for periodic faculty development programs and resource allocation are discussed.

DEPUTY DIRECTOR

DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062

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Principal
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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 5.11.2023

S.NO	NAME	SIGNATURE
1.	Dr. N. Saravana kumar	Dr.
	Dr. R. Ramesh.	R. Rel
3	Dr. E. Malen, Prof/EEE	Mules
A.	Dr.V. Navin Granesh	quest
5.	Dr. K.BALAJI	N. 1/2.
6.	Dr. M. Sathiyam alham	Softigomatim
7.	K. Sewith 1 knows	64
8.	Dr. V. chitra	V- Calt
9.	Dr. D. Sivayanesan	Lind

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IQAC Meeting Minutes – Action Execution Report

Date:12.11.2023

	Members Attended				
1.	Dr.N.Saravanakumar – Principal	6.	Dr K Balaji		
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra		
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan		
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar		
5.	Dr M Sathiyanathan				

Dr. R. Ramesh, IQAC Director, convened a meeting to discuss on feedback mechanism and faculty development. The key points discussed are as follows:

Agenda: Refinement of the feedback questionnaire and discussion on faculty development initiatives

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	The NAAC Peer Team highlighted the need for	IQAC	15.11.2023
	improvement in the feedback questionnaire. A		
	brainstorming session involving faculty is planned to		
	redesign the questionnaire.		
2.	To improve the quality and quantity of faculty	All HoDs	-
	publications, a detailed discussion is made with HoDs.		
3.	HoDs and Tutors are asked to motivate students to	All tutors	-
	actively engage in publishing research papers.		
4.	It is decided to allocate seed money to eligible faculty	All HoDs	-
	members to support research initiatives.		
5.	It is decided to encourage more faculty participation in	All HoDs	· V
	FDPs at premier institutions outside the state annually		1 m.



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6.	It is planned to organize staff development programs	All HoDs	-
	within the institute with external experts.		
			-
	•		

List of actions executed:

- 1. Revised Feedback questions are now used in Mid-Semester and End-Semester feedback.
- 2. Incentives provided to Faculty members is increased based on the quality of Journals in which they publish their research works.
- 3. Faculty members are attending FDPs in Premier institutions like IITs and NITs at least one program per semester.

Plans for periodic faculty development programs and resource allocation are discussed.

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PRINCIPAL

Dr N Saravanakumar
Principal
PSG Institute of Technology and
Applied Research
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Dr N Saravanakumar Principal PSG Institute of Technology and Shalled Research

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IQAC MEETING

Date:12.02.2024

	Members Attended		
1.	Dr.N.Saravanakumar –Principal	6.	Dr K Balaji
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar
5.	Dr M Sathiyanathan		

Dr. R. Ramesh, IQAC Director, convened a meeting to discuss on NBA extension submission. The key points discussed are as follows:

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Dr. R. Ramesh, Director of IQAC, commended all		
1.	IQAC Coordinators for their exceptional efforts in		
	achieving an A+ grade during the recent NAAC		
	accreditation process.		
2.	The IQAC is planning to recommend that the institute	IQAC	15.02.2024
	submit an application for NBA accreditation for all		
	undergraduate programs.		
3.	Dr. Ramesh outlined the preparatory steps required for	-	-
	the upcoming NBA Extension Process and		
	emphasized the importance of thorough readiness.		
4.	All Heads of Departments (HoDs) have been requested	All tutors	-
	to present updates on the current status of NBA		
	compliance during the forthcoming meetings.		
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Dr N Saravanakumar Principal PSG Institute of Technology and

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5.	In terms of faculty development, the IQAC strongly	All HoDs	-
	encourages all faculty members to participate in the		
	NITTR Workshop scheduled for February 2024, as		
	part of ongoing professional development.		
	·		
6.	To enhance students' aspirations for higher education,	All HoDs	-
	a GATE coaching program is being organized for all		
	second-year students, aimed at fostering academic	•	
	excellence and career advancement.		
7.	Furthermore, a value-added course on "Youth	All HoDs	-
	Empowerment and Skills" will be conducted in		
	collaboration with the Art of Living foundation, with		
	the objective of promoting cultural inclusivity and		
	heritage awareness among students.		

Plans for periodic faculty development programs and resource allocation were discussed.

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INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 12.02.2024

S.NO	NAME	SIGNATURE
1.	Dr. N. Saravanakumor	10 to 1
	Dr. R. Ramad.	R. Len
	Dr. E. Malar, Prof / EEE	Stater
4.	Dr.V. Navin Ganesh	Junt
5.	Dr. K.BALAJI	N. 32.
ь.	Br. M. sathiyomathan	Sathizemahm
7.	K. Senthil Kuman/Mech	1/2
8.	Dr. y. Chitra	v. Couli
9.	Dr. D. Livejoneson	Lyo
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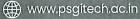
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IQAC Meeting Minutes – Action Execution Report

Date:20.02.2024

	Members Attended			
1.	Dr.N.Saravanakumar –Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh- Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar – Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

Dr. R. Ramesh, IQAC Director, convened a meeting to discuss on NBA extension submission. The key points discussed are as follows:

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Dr. R. Ramesh, Director of IQAC, commended all IQAC		
	Coordinators for their exceptional efforts in achieving an		
	A+ grade during the recent NAAC accreditation process.		
2.	The IQAC is planning to recommend that the institute	IQAC	15.02.2024
	submit an application for NBA accreditation for all		
	undergraduate programs.		
3.	Dr. Ramesh outlined the preparatory steps required for	-	-
	the upcoming NBA Extension Process and emphasized		
	the importance of thorough readiness.		
4.	All Heads of Departments (HoDs) have been requested to	All tutors	-
	present updates on the current status of NBA compliance		
	during the forthcoming meetings.		1/
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Dr N Saravanakumar

Principal

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Applied Research



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5.	In terms of faculty development, the IQAC strongly	All HoDs	-
	encourages all faculty members to participate in the		
	NITTR Workshop scheduled for February 2024, as part		
	of ongoing professional development.		
6.	To enhance students' aspirations for higher education, a	All HoDs	-
	GATE coaching program is being organized for all		
	second-year students, aimed at fostering academic		
	excellence and career advancement.		
7.	Furthermore, a value-added course on "Youth	All HoDs	-
	Empowerment and Skills" will be conducted in		
	collaboration with the Art of Living foundation, with the		
	objective of promoting cultural inclusivity and heritage		
	awareness among students.		
7.	0 1		

List of actions executed:

- 1. Application for NBA accreditation was submitted for all UG programs for Accreditation extension.
- 2. HoDs presented their departments NBA Compliance report in the HoDs meeting.
- 3. NITTR Workshop was organised on the topic Mentoring and Counselling Skills for Teachers" from February 19–23, 2024.
- 4. GATE coaching classes are started for all branches.
- 5. The VAC304 course on "Youth Empowerment & Skill" was conducted in association with "The Art of Living" Organization, focuses on enhancing communication skills, leadership qualities, emotional intelligence, ethics, and includes a special module on drug awareness. It is a collaborative effort between the Wellness Centre and the Career Development Centre of PSG iTech. The course aimed to empower first-year (II semester) students in various aspects essential for personal and professional growth.

DEPUTY DIRECTOR

Neelambur

principal@psgitech.ac.in

DIRECTOR

PRINCIPAL

Sara dhakumar Principal Br N Sarayanakumai

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Applied Research

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IQAC MEETING

Date: 20.03.2024

	Members Attended			
1.	Dr.N.Saravanakumar - Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh - Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar - Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Dr. R. Ramesh, Director of IQAC, praised all IQAC		
	Coordinators for their exemplary efforts in presenting	-	-
	comprehensive data to the NBA committee.		
2.	The IQAC is committed to maintaining a Faculty-	IQAC	-
	Student Ratio (FSR) of less than 20 across all		
	departments to ensure effective teaching to students.		
3.	Dr. Ramesh emphasized the significance of faculty	All HoDs	-
	awareness regarding Outcome-Based Education		
	(OBE) and asked all Heads of Departments (HoDs) to		
	thoroughly communicate this concept in their		
	respective departmental meetings.		
4.	HoDs are asked to hold regular meetings focused on	All HoDs	30.03.2024
	departmental research activities and to submit a		
	proposal for SEED funding requirements to the		
917	Principal aimed at supporting and fostering research	(4%.
situte of 7	initiatives among faculty members.	Dr N Sar	avanakumar

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5.	To strengthen Industry-Institute collaboration, all	IIIC Cell and all	15.04.2024
	HoDs are encouraged to engage with leading	HoDs	×
	industries to establish Memoranda of Understanding		
	(MoUs) and initiate related activities that align with		
	industry needs.		
6.	To further enhance students' core competencies, the	Dean Academics	Current and
	institute is planning to implement Core Competence		forth coming
	Tests for all students, to be conducted every semester,		semesters
	ensuring continuous academic progress and		
	proficiency across all year groups.		

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal PSG Institute of Technology and Applied Research Coimbatore - 641 062



Dr.N. Saravanakumar
Principal
Principal
Principal
Applied Research
Coimbatore - 641 862



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INTERNAL QUALITY ASSURANCE CELL Internal Quality Assurance Cell Meeting - Attendance sheet

Date: 20.03.2024

S.NO	NAME	SIGNATURE
1.	Dr. N. Saravanaleumar	Ou /
2.	Dr. R. Ramail.	R.P.e.L
3.	Dr. E. Malar Prof/EEE	Malas
4.	Dr.V. Navin Granesh	guy
5.	DR. H. BALAJI	K. V.
6.	Dr. M. Satriyomathom	Suthinginathm
7.	K. Senthilkumas (Mech	
R	V. Childer	v-Cali
9.	D. D. Sivaganesan	Lyin
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IQAC Meeting Minutes – Action Execution Report

Date: 30.03.2024

	Members Attended			
1.	Dr.N.Saravanakumar - Principal	6.	Dr K Balaji	
2.	Dr.R.Ramesh - Director IQAC	7.	Dr V Chitra	
3.	Dr.E.Malar - Deputy Director IQAC	8.	Dr D Sivaganesan	
4.	Dr V Navin Ganesh	9.	Dr M Senthilkumar	
5.	Dr M Sathiyanathan			

S.No	Points Discussed/ Action to be Taken	Responsibility	Deadline
1.	Dr. R. Ramesh, Director of IQAC, praised all IQAC Coordinators for their exemplary efforts in presenting comprehensive data to the NBA committee.	-	-
2.	The IQAC is committed to maintaining a Faculty-Student Ratio (FSR) of less than 20 across all departments to ensure effective teaching to students.	IQAC	-
3.	Dr. Ramesh emphasized the significance of faculty awareness regarding Outcome-Based Education (OBE) and asked all Heads of Departments (HoDs) to thoroughly communicate this concept in their respective departmental meetings.	All HoDs	-
4.	HoDs are asked to hold regular meetings focused on departmental research activities and to submit a proposal for SEED funding requirements to the	All HoDs	30.03.2024

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Principal
PSG Institute of Technology and
Applied Research
Coimbatore - 641 062



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	Principal, aimed at supporting and fostering research initiatives among faculty members.		
5.	To strengthen Industry-Institute collaboration, all HoDs are encouraged to engage with leading industries to establish Memoranda of Understanding (MoUs) and initiate related activities that align with industry needs.	IIIC Cell and all HoDs	15.04.2024
6.	To further enhance students' core competencies, the institute is planning to implement Core Competence Tests for all students, to be conducted every semester, ensuring continuous academic progress and proficiency across all year groups.	Dean Academics	Current and forth coming semesters

List of actions executed:

- Core Competency test is conducted for first and second year students of all branches in March 2024. And it is planned for third year of all branches in the month of April 2024.
- 2. All departments received seed money from management for research activities.
- 3. All department HoDs initiated MoUs with leading industries.

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DIRECTOR

PRINCIPAL

Dr N Saravanakumar Principal

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Dr N Saravauakumar Principal

PSG Institute of Technology and Applied Research Coimbatore - 641 062

