

**PSG Institute of Technology and Applied Research
Neelambur, Coimbatore – 641062**

Action taken report of the Fifth Planning and Monitoring Board Meeting

The Fifth Planning and Monitoring Board Meeting was held on 7th March 2020 the following were the important points discussed, suggestion made and the action taken in order to improve the functioning of PSGiTech.

S. No.	Key points	Suggestions made by	Responsibility	Action Taken
1	Students are to be provided support for TANCET, IES/UPSC preparation during final/pre-final year (for Civil, Mech, EEE/ECE branches) through Higher Educational Forum/Placement Cell	Dr Ramamoothy B & Dr Jayagopal L S	Mr Balakumar P	A Survey of students interested in appearing GATE examination from CSE, ECE, EEE branches will be made by December 2020 and appropriate action initiated based on their response. Offering GATE coaching classes will facilitate appearing for TANCET exam also. 15 students of Civil Engineering branch had shown interest in preparing for TNPSC – AE exams and the department has initiated assistance through Google Class room, by way of providing resource materials, arranging for periodic assessments and guidance from alumni who have cleared the above examination.
2	All text books / chapters published by faculty are to be reviewed by a committee for their quality.	Dr Ramamoothy B & Dr Jayagopal L S	Dr Rajeshkumar G	The under-mentioned committee has been constituted to review the quality of books, book chapters published by faculty. The committee is expected to submit a report to the Principal by 5th Jan 2021 . (i) Dr P Subbaraj, Dean – Research (Electrical Sciences) (ii) Dr R Manimegalai, HoD (CSE) (iii) Dr G Rajeshkumar, Asso.Prof, Mech Engg. (iv) Dr Krishnamurthy, Librarian
3	Faculty (5 faculty with post doc experience) are to be motivated to progress in collaborative R&D works with university abroad	Dr Ramamoothy B	Dr Balaji K	A list of post doc faculty have submitted collaborative R & D works with universities abroad and their status is given in Annexure - XIII .
4	Faculty /students to be encouraged to develop new experiments in their respective laboratories	Dr Ramamoothy B & Dr Jayagopal L S	HoDs	The following selected faculty have been requested to work on developing a new experiment in their respective laboratories for the benefit of students: (i) Ms R Divya (EEE) (ii) Mr K Paldurai (ECE) (iii) Mr N Aravindhraj (CSE) (iv) Mr J Nagarjun (Mech) (v) Ms D Saranyadevi (Civil) They are expected to be ready with the new experiments by the end of Jan 2021.

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5	SWOT analysis of students is to be carried out by wellness center for effective monitoring of student wellbeing	Mr Benedict Biju S	Ms V Vilasini	SWOT Analysis of I BE students was conducted for the newly admitted I BE students i.e. 2020-21 batch and a summary is provided in Annexure - XIV .
6	Lateral Entry students with psychological issues may be guided to identify solutions from good videos in internet/books and present evidence of their improvement in front of peers – to be co-ordinated by wellness center	Mr Parthiban P	Ms V Vilasini	Lateral Entry students were provided with an opportunity to interact with the seniors and they got motivated. Typical psychological issues faced by lateral entry students and the solution strategies discussed are included in Annexure - XV .
7	Preparedness of faculty appearing for promotion, career advancement, regularisation of new faculty.	Dr Ramamoothy B	Ms K Thirumangai	List of faculty eligible for promotion, career advancement and regularization of new faculty is presented in Annexure - XVI . In view of the pandemic situation, the promotion and career advancement cases are deferred for the present year too (as indicated by Management). However the list of faculty eligible for regularization may be considered and reviewed by a committee in the month of June/July 2021.
8	A course covering Financial aspects is to be included as a VAC	Mr Bendict Biju S	Dr Ravikumar R	Courses on Personal Finance and Industrial Finance have been submitted to Anna University by the Mechanical Engineering Department for all branches to conduct a Value Added /One Credit course form 5 th semester onwards.
9	Faculty training in reputed universities abroad is to be explored for betterment of Teaching-Learning Process and R & D work in the campus	Dr Ramamoothy B	Dr Manoj Kumar P	Dr. K. Balaji , Assistant Professor (Selection Grade), Department of Chemistry visited China to do Post Doctoral work in Department of Material Science and Engineering, Xiamen University, China during February to August 2019 . He worked under the mentorship of Dr. Lizong Dai, in the field of Polymeric materials for the flame retardant applications. Xiamen University supported a fellowship of 120,000 RMB per year and accommodation . Mr. Nagarjun , AP/ Mech visited the Binghamton University, USA between 10.02.2020 to 30.06.2020 . The faculty attended and completed both off line and on-line classes of the following courses in the Industrial Engineering Department. <ol style="list-style-type: none"> SSIE 585 Additive Manufacturing Processes & Systems SSIE 612 Advanced Topics in Integrated Manufacturing