

**PSG Institute of Technology and Applied Research
Neelambur, Coimbatore – 641062**

Minutes of 4th Governing Council Meeting held on 21st February 2018

The following members were present:

- | | | | |
|----|-----------------------|---|--|
| 1 | Shri L Gopalakrishnan | : | Chairman
Management Representative |
| 2 | Shri G R Karthikeyan | : | Special Invitee
Management Representative |
| 3 | Dr V K Stalin | : | Anna University Nominee |
| 4 | Dr T Alwarsamy | : | DoTE Nominee |
| 5 | Mr S Ravi | : | Industry Representative |
| 6 | Dr P Radhakrishnan | : | Management Representative |
| 7 | Dr R Rudramoorthy | : | Management Representative |
| 8 | Dr G Chandramohan | : | Academic Expert / Vice Principal
College Representative |
| 9 | Dr R Ramesh | : | Academic Expert / Professor
College Representative |
| 10 | Dr N Saravanakumar | : | Special Invitee / HoD
College Representative |
| 11 | Dr P V Mohanram | : | Secretary / Principal |

At the outset, the Chairman welcomed the Members present. Subsequently, the regular business on the Agenda was taken up for discussion.

Item – 1

To Confirm the Minutes of the 3rd Governing Council Meeting held on 27th February 2017. : Resolved that the Minutes of the 3rd Governing Council Meeting held on 27th February 2017 already circulated be confirmed.

Item – 2

Brief report on the working of the College for the period from 01.01.2017 to 31.01.2018. : Resolved that the brief report on the working of the College be recorded. (Details of suggestions made by the members is enclosed in Annexure – I).

Item – 3

To consider the results of the various Under Graduate Examinations conducted during Apr/May 2017 and Nov/Dec 2017. : Resolved that the results of various Under Graduate Examinations conducted during Apr/May 2017 and Nov/Dec 2017 as indicated in the Agenda be approved and ratified.

Item – 4

(i). (a). Recommendations of Staff Selection Committee Meeting for faculty held on 18th November 2017, 16th June 2017 and 15th May 2017. : Resolved that the Selection of Faculty Members as recommended by the following Staff Selection Committee Meetings be approved and ratified.

S. No.	Faculty Name	Designation	Department	Date of Interview
1	Mr S R Mahesh	Assistant Professor (Selection Grade)	Civil	15.05.2017
2	Ms D Archana	Assistant Professor	EEE	
3	Ms A Jeyashree	Assistant Professor	EEE	
4	Dr R S Sankara Subramanian	Professor	Mathematics	16.06.2017
5	Mr K Sakthi Prasanth	Assistant Professor	Civil	
6	Dr G Rajesh Kumar	Assistant Professor (Senior Grade)	Mechanical	18.11.2017
7	Dr M Arun	Assistant Professor (Selection Grade)	Civil	
8	Dr P Ilango	Professor	CSE	
9	Dr V C Mahavishnu	Assistant Professor	CSE	
10	Mr Krishna Murthy Kattiyan	Assistant Professor	EEE	
11	Ms R Divya	Assistant Professor	EEE	

(b). Recommendations of Staff Selection Committee Meeting for Non-Teaching Staff held on 11th February 2017, 1st April 2017, 2nd May 2017, 15th May 2017, 8th July 2017, 21st July 2017, 21st August 2017, 7th November 2017, 1st December 2017, 12th December 2017 and 19th January 2018.

: Resolved that the Selection of Non-Teaching Staff Members as recommended by the following Staff Selection Committee Meetings be approved and ratified.

S. No.	Staff Name	Designation	Department	Date of Interview
1	Ms M HariPriya	Assistant Physical Directress	Physical Education	11.02.2017
2	Mr E Dinesh Babu	Junior Assistant	Library	
3	Ms D Punithamani	Junior Assistant	Civil	
4	Mr B Raghul	Technical Assistant	Principal Office/ ECE	
5	Mr S Gopi	Office Assistant	Examination Center	
6	Mr L Manoj Kumar	Marker	Physical Education	01.04.2017
7	Mr S Priyadarshan	Project Engineer	Principal Office	02.05.2017
8	Mr P Bavanithan	Instructor	Civil	15.05.2017
9	Ms S Yuvaneshwari	Junior Assistant		
10	Mr C R Durai Maruthu	Instructor	Mechanical	
11	Mr A Prabu	Instructor		
12	Mr C G Mohan	Instructor		
13	Ms V Karthika	Junior Assistant	EEE	
14	Ms E Ranjitham	Technical Assistant		
15	Ms M Divya Lakshmi	Project Engineer	ECE	
16	Mr S Kannapiran	Instructor		
17	Ms S Meena	Junior Assistant		
18	Ms P Rajshree	Junior Assistant	Mechanical	08.07.2017
19	Mr A Jaisankar	Foreman Instructor		
20	Mr S Krishna Moorthy	Marker	Physical Education	
21	Ms S Keerthika	Project Engineer	ECE	21.07.2017
22	Mr A Dinesh Kumar	Technical Assistant	EEE	21.08.2017
23	Mr P Vetri Vel	Environmental Officer	Power House	07.11.2017
24	Mr M Senthilkumar	Office Assistant	STP	01.12.2017
25	Mr S Athikrishnan	Office Assistant		
26	Mr Sridhar Pandiyamaharajan	Student Counselor	Wellness Center	12.12.2017
27	Ms V Sumathi	Junior Assistant	Library	19.01.2018

(c). Redesignation of Senior Professors to appropriate positions.

: Resolved that the Redesignation of Senior Professors to appropriate positions be approved and ratified.

In View of completion of 70 years of age, the following teaching faculty were moved to the under-mentioned positions:

S. No.	Faculty Name	Existing Designation	New Designation	Department	W.e.f.
1	Dr P R Kandasamy	Professor	Visiting Professor	Mathematics	01.06.2017
2	Prof. K Anantharaman	Associate Professor	Professor In-charge	Industry-Institute Interaction Cell	01.01.2018

(d). Appointment of Research Resource Faculty : Resolved that the Appointment of Research Resource Faculty be approved and ratified.

S. No.	Faculty Name	Designation	W.e.f.
1	Dr Arun Pradeep Vijayan	Resource Faculty for Research	01.11.2017

(ii). (a). Resignation of faculty members. : Resolved that the action of Principal in relieving the faculty members who resigned be approved and ratified.

S. No.	Faculty Name	Designation	Department	Date of Relieving
1	Dr Thaarrini J	Assistant Professor (Selection Grade)	Civil	29.04.2017
2	Dr Yuvaraj S	Assistant Professor (Senior Grade)		13.03.2017
3	Mr Siva Vignesh N	Assistant Professor		29.04.2017
4	Ms Annie Pauline Sarah A	Assistant Professor		30.06.2017
5	Mr Karthikeyan S	Assistant Professor	CSE	10.05.2017
6	Mr Mohankumar M	Assistant Professor	EEE	23.09.2017
7	Dr Josephine R L	Assistant Professor (Senior Grade)		31.05.2017
8	Dr Lakshmi K	Associate Professor	ECE	31.05.2017
9	Mr Raghuram T R	Assistant Professor		30.06.2017
10	Mr Anantharaman K	Associate Professor	Mechanical	31.12.2017
11	Dr Kandasamy P R	Professor & Head	Mathematics	31.05.2017
12	Dr Harish S	Assistant Professor (Senior Grade)	Chemistry	13.12.2017

(b). Resignation of the Non-Teaching Staff Members. : Resolved that the action of Principal in relieving the Non-Teaching Staff members who resigned be approved and ratified.

S. No.	Staff Name	Designation	Department	Date of Relieving
1	Mr Sankar P	Instructor	Civil	29.04.2017
2	Ms Punithamani D	Junior Assistant		28.09.2017
3	Mr Pradeep Kumar V	Technical Assistant	EEE	11.07.2017
4	Ms Rajalakshmi J	Teaching Assistant	ECE	10.05.2017
5	Mr Premanand R	Technical Assistant	Mechanical	14.06.2017
6	Mr Mahendran G	Office Assistant		28.04.2017
7	Mr Kathiresan P	Technical Assistant	English/IQAC	31.10.2017
8	Ms Haripriya M	Assistant Physical Directress	Physical Education	11.07.2017
9	Ms Poorani J	Junior Assistant	Office	31.08.2017
10	Ms Shoba P	Student Counselor	Wellness Center	31.08.2017

- (iii). (a). Recommendations of Internal Appraisal Committee Meeting held on 16th June 2017, 19th June 2017 and 18th November 2017. : Resolved that the promotion of the existing under mentioned faculty based on the recommendation of the Internal Appraisal Committee as listed below be ratified and approved.

Internal Candidates Promoted to Next Cadre

S. No.	Faculty Name	New Designation	Department	Date of Interview
1	Dr E Malar	Professor	ECE	16.06.2017
2	Dr V Jailaxmi	Professor	Mathematics	
3	Mr P Muruganandan	Associate Professor	Civil	
4	Dr C S Subash Kumar	Associate Professor	EEE	
5	Dr S Aramuthakannan	Associate Professor	Mathematics	
6	Dr S Vanitha	Assistant Professor (Selection Grade)	ECE	19.06.2017
7	Mr C Gopalakrishnan	Assistant Professor (Senior Grade)	Mechanical	
8	Mr M Sathiyathan	Assistant Professor (Senior Grade)	EEE	
9	Mr S Ravikrishna	Assistant Professor (Senior Grade)		
10	Ms S Hemkiran	Assistant Professor (Senior Grade)	CSE	
11	Dr C L Vasu	Professor	EEE	18.11.2017

- (b). Recommendations of Internal Appraisal Committee Meeting for Non-Teaching Staff held on 16th June 2017, 19th June 2017 and 18th November 2017. : Resolved that the promotion of the existing under mentioned Non-Teaching Staff based on the recommendation of the Internal Appraisal Committee as listed below be ratified and approved.

S. No.	Staff Name	New Designation	Department	Date of Interview
1	Ms K D Radhamani	Deputy Office Superintendent	Office	16.06.2017
2	Mr R Ramesh	Assistant	Office	19.06.2017
3	Mr P Raju	Sr. Mechanic	Mechanical	
4	Mr M Masilamani	Sr. Mechanic		
5	Mr G Sankar	Foreman Instructor		
6	Mr P Karuppusamy	Sr. Lab Technician		
7	Mr R Mohan Prabhu	Instructor	CSE	
8	Mr E J Gilton Asir	Maintenance Assistant	Lecture Capturing System	18.11.2017

Item -5

Research proposals submitted to Government : Resolved that the research proposals submitted to Funding Agencies/Industry for the year - 2017-2018. Government Funding Agencies/Industry for the year - 2017-2018 be noted.

S. No.	Name of the Principal Investigator	Title of the Project	Submitted Agency	Year of Submission
1	Dr P Manoj Kumar ASP/Mechanical	Modeling and experimental studies on size dependent thermal and Water management issues of PEM fuel cell	DST/EMR	2017
2	Dr M I Abdul Aleem Prof/Civil	Mobile effluent treatment unit for the removal of heavy metals by using geopolymer pebbles	DST/EMR	2017
3	Dr M Jayasanthi ASP/ECE	Development of wearable real-time cardiac monitoring system	DST/EMR	2017
4	Dr V Chitra AP/Mathematics	Decompositions and factorizations of regular graphs into specified sub graphs	DST/MATRICES	2017
5	Dr R Sankarasubramanian Prof/Mathematics	Optimized Identity-Based Encryption from Bilinear Pairing for Wearable Devices	DST/MATRICES	2017
6	Dr S Aramuthakannan AP/Mathematics	A study on correlation between academic performance and sports activities of Engineering students	DST/MATRICES	2017
7	Dr M I Abdul Aleem Prof/Civil	Development of Cellulose Nano Particles from Banana Stem and Peel and its Application in Plain and Reinforced Cement Concrete	DST/NANOMISSION	2018

Item – 6

(a). Award of Scholarships by External Donors. : Resolved that the Award of Scholarships by External Donors be noted.

List of students who received a scholarship of Rs. 10,000/- (Ten thousand) each during the academic year - 2016 – 2017.

S. No.	Name	Register Number	Class	
			Year	Branch
1	Mr Thiru Venkatachalam P	715516103048	IYear	CIVIL
2	Mr Pravin M	715515103309	IIYear	CIVIL
3	Mr Jagadeesan K	715515103304	IIYear	CIVIL
4	Mr Akhil S R	715514103003	IIIYear	CIVIL
5	Mr Kaleeswaran R	715514103303	IIIYear	CIVIL
6	Mr Naveen Raj M	715514103034	IIIYear	CIVIL
7	Mr Sivasankar S	715514103050	IIIYear	CIVIL
8	Ms Malathi K T	715514103306	IIIYear	CIVIL
9	Mr Mugesh K	715514103031	IIIYear	CIVIL
10	Mr Srithar K	715515104047	IIYear	CSE
11	Ms Vijayalakshmi K	715514104057	IIIYear	CSE
12	Ms Ruthrapriya V	715514104034	III Year	CSE
13	Ms Kanaga M	715514104019	III Year	CSE
14	Ms Vanmathi A	715514104053	III Year	CSE
15	Mr Shyam Pranav K K	715516105045	IIYear	EEE
16	Mr Aravindaraj A	715516105008	I Year	EEE
17	Ms Nivetha R	715516105030	I Year	EEE
18	Ms Karthika P	715515105023	II Year	EEE
19	Mr Sri Hari M P K	715516106049	I Year	ECE
20	Ms Aishwarya R	715515106301	II Year	ECE
21	Ms Nethra Devi T	715515106034	II Year	ECE
22	Mr Ganesan J	715514106302	III Year	ECE
23	Ms Gayathri Devi S	715514106303	III Year	ECE
24	Ms Sangeetha S	715514106042	III Year	ECE
25	Mr Kumarasamy G	715514106305	III Year	ECE
26	Mr Raja B	715515114040	II Year	MECH
27	Mr Manikandan M	715515114027	II Year	MECH
28	Mr Gokul S	715515114306	II Year	MECH
29	Mr Hariharan V	715515114308	II Year	MECH
30	Mr Vinoth Kumar S	715515114313	II Year	MECH
31	Mr Arun J	715515114305	II Year	MECH
32	Mr Arun G	715515114304	II Year	MECH
33	Mr Balakrishnan B	715515114008	II Year	MECH
34	Mr Nandha Kumar S	715515106306	III Year	MECH
			Total Amount	Rs. 3,40,000.00

(b). Award of Government Scholarships. : Resolved that the Award of Government Scholarships as indicated in Agenda be noted.

S. No.	Category	Number of Students	Amount (In Rs.)
1	BC	119	7,42,000.00
2	MBC	81	5,01,400.00
3	SC	43	4,47,500.00
4	ST	02	26,300.00
5	SC/ST – TF	45	18,00,000.00
6	CM AWARD	01	3,000.00
7	CSSS (Central Sector Scholarship Schemes)	01	10,000.00
Total		292	35,30,200.00

Item – 7**Infrastructure Development.**

: Resolved that the brief report on the various Infrastructure projects of the college as listed below be noted.

S. No.	Facility	Area (m ²)/Capacity	Estimated Cost (Rs. In Lakhs)	Expected Month & Year of Completion
1	Library, GRD Science & Technology Museum	10000	2,350	December –2018
2	Convention Centre	8500	3,000	December – 2018
3	Students Amenities Centre	-	Renovated the old building	21.02.2018
4	Indoor Sports and Fitness Centre	849	-	Completed
5	Parking Shed for Buses	1265	-	May 2018
6	Students parking for open shed	151	-	May 2018
7	Open Air Theatre	1469	28	June 2018
8	Guest House	1827	-	April 2018

Item – 8**Budget Estimate for 2018– 2019 Academic Year.**

: Resolved that the Budget Estimate for 2018 – 2019 be approved.

Particulars	2017-2018	2018-2019
Recurring	Rs. In Lakhs	
Salary	610	650
Power & Fuel	65	75
Lab Consumables	15	20
Administrative Expenses	80	50
Maintenance Expenses	225	150
Total	995	945
Revenue		
Fees	760	800
Infrastructure		
Building	3150	3000
Computer	200	50
Library	50	50
Equipment/Furniture	425	50
Total	3825	3150

Item – 9

To discuss the minutes of the 3rd Planning and Monitoring Board meeting held on 17th February 2018.

: Resolved that the minutes of the 3rd Planning and Monitoring Board meeting held on 17th February 2018 already circulated be noted.

Dt: 14.03.2018

PVKRane

[Signature]

Member Secretary

Chairman

Item-2

Annexure-I

- ✓ The Chairman and Managing Trustee, Shri L Gopalakrishnan welcomed the members, and the member secretary presented the agenda
- ✓ The minutes of the previous governing council meeting was passed in the meeting.
- ✓ The Member Secretary thanked all the distinguished members for their valuable inputs in the Governing Council Meetings. Special acknowledgement was made about the support rendered by PSG College of Technology in various development activities of the college was specially acknowledged.
- ✓ A report of the functioning of the college including the annual budget was presented by the Member Secretary and the following suggestions were made by the esteemed members. The recommendations of the planning and monitoring committee meeting held on 17th Feb 2018 were also discussed.
- ✓ Number of students to be admitted in Management Quota from the CBSE category is to be increased from the current planned strength of 60. (*Responsibility - Dr R Ramesh, Professor –in-charge, Admissions*)
- ✓ Final Semester internship student strength (paid and unpaid) in all branches is to be improved significantly (*Responsibility - Dr N Saravanakumar, Professor –in-charge, Placement Cell and Hods (Engineering)*)
- ✓ Revision of school basics for the I years for atleast two weeks including training them to think & understand concepts, highlighting the importance of values has to be introduced at the beginning of I Semester. (*Responsibility – Dr R S Sankarasubramanian, Professor, Maths*)
- ✓ A benchmarking exercise of talents of students (technical and psychological) those who are placed in reputed organizations is to be compiled by the Wellness Centre and the same is to be used as reference for imparting placement training to the subsequent batch of students. (*Responsibility - Ms K Ruthra, Wellness Centre and Mr. Balakumar/AP-Civil Engineering*)
- ✓ Proposed plan of activities of the Wellness Centre including monthly visit of Gynecologists from PSGIMSR for discussion with girl students was approved. (*Responsibility - Ms K Ruthra, Wellness Centre*)
- ✓ Faculty with good communication skill are to be trained as marketing executives and deputed to identify the nature of job vacancies in industries and appropriate training is to be imparted to students through value added courses (*Responsibility - Dr N Saravanakumar, Professor–in-charge, Placement Cell, Prof K Anantharaman, Industry Institute Interaction Cell and HoDs*)
- ✓ Target for number of faculty with Ph.D in PSG iTech was set as 60% as against the existing value of 34% (*Responsibility - HoDs of all departments*)

- ✓ The number of sponsored projects with industry support has to be improved. Each faculty is to identify & interact with two different industries, in their field of specialization for promoting student – internship, industry visit, projects etc.,. (*Responsibility - Prof K Anantharaman, Industry Institute Interaction Cell and HoDs*).
- ✓ Students to be trained in responding to spontaneous questions effectively (*Responsibility - Respective faculty handling Holistic Living/soft skill classes*)
- ✓ Behavioural Competency aspect of students is to be enhanced periodically. (*Responsibility - Ms K Ruthra, Wellness Centre*)
- ✓ AICTE's mandatory requirement of three internships (each of minimum eight week duration) is to be completed by all students during their four year period of study in the campus. Efforts are to be made by all concerned in this direction (*Responsibility - HoDs of Engg. depts.*)
- ✓ Students of 2017 regulations (current first year) are to be encouraged to take up international internships during their final semester (*Responsibility - Dr P Manojkumar, Professor-in-charge and Students Union*).
- ✓ Peer-learning by faculty from PSG College of Technology and PSG iTech are to be encouraged (faculty & industry experts in small groups) in order to enrich their quality of teaching-learning process & knowledge of research avenues. (*Responsibility -Respective HoDs to plan and facilitate*)
- ✓ Students of PSG iTech are to be facilitated to interact with PSG Tech alumni abroad through video conferencing in order to get motivated through the latter's rich and diverse experiences (*Responsibility -Dr N Saravanakumar, Professor –in-charge, Placement Cell & respective HoDs*).
- ✓ All first year students are to be provided an opportunity to visit a reputed manufacturing industry like M/s Craftsman Automation Pvt Ltd in order to have an overview of manufacturing systems (*Responsibility -Prof K Anantharaman, Industry Institute Interaction Cell and HoDs*).
- ✓ Slow learners are to be identified at the end of I test & Coaching Classes for slow learners are to be made mandatory. (*Responsibility –Dr R S Sankarasubramanian, Professor, Maths*)
- ✓ Micro Teaching is to be extended for all faculty handling classes for the next semester. (*Responsibility – Dr K Balaji, Asst Prof – Sr Gr, Chemistry*)
- ✓ Outcome Based Education process is to be followed meticulously and monitored. (*Responsibility – Dr R Ramesh, Professor-In-charge, IQAC - Dr P Ilango, Professor, CSE*)
- ✓ Mini Projects are to be made mandatory for all students. (*Responsibility – all Engineering HoDs*).
- ✓ In order to improve placement opportunities for Civil Engineering students, value added courses like “Plant Engineering” are to be offered (*Responsibility -Prof M I Abdul Aleem, HoD, Civil Engineering*).
- ✓ First Aid Certificate course by Red Cross Society, Road Safety Course etc are to be extended to PSG iTech students through appropriate clubs (*Responsibility - Mr M Sathiyathan, YRC, Faculty Advisor*)

- ✓ The responsibility of the Vigilance Officer is to be limited to identifying cases of student indiscipline and reporting the same to Vice Principal for appropriate action. (*Responsibility -Dr G Chandramohan, Vice Principal*).
- ✓ New faculty are to be provided atleast one month hands-on-training on effective teaching practices which maximizes student learning through PSG CARE. (*Responsibility – Dr K Balaji, Asst Prof – Sr Gr, Chemistry, Faculty Training*)
- ✓ Existing faculty must undergo refresher training programme for atleast five days per year. (*Responsibility – Dr K Balaji, Asst. Prof – Sr Gr, Chemistry, Faculty Training*)
- ✓ Faculty ratings about their performance i.e teaching skills and feeling of relationship with respective class students are to be captured with the help of in - house resources; when any deficiency is observed, they are to be retrained for subject knowledge and attitude. (*Responsibility -Principal, Vice Principal & HoDs*)
- ✓ Self-reflection by all faculty regarding possible improvement in their respective teaching process based on student feedback is to be obtained. (*Responsibility -Dr P Ilango, Professor, CSE*)
- ✓ Annual targets are to be recorded for the following, as per NIRF ranking process. (*Responsibility -Dr R Ramesh, NIRF Coordinator*)
 - Research publications
 - Continuing Education for industries
 - Consultancy revenue
- ✓ It was explicitly suggested that the revenue earned through student fees must be adequate in meeting all the recurring expenses in order to ensure sustainability of the institution (*Responsibility-Principal, Vice Principal & HoDs*).
- ✓ The detailed break up of budget estimate for maintenance charges and administrative expenses is to be submitted to the management for review. (*Responsibility -Dr N Saravanakumar - to get data from CFO*)
- ✓ Each department must plan for conferences, training programmes for industries/faculty and mobilize revenue for better sustainability [atleast 30% of the income from each event must be a source of revenue generation to the college]. (*Responsibility –Principal, Vice Principal & all HoDs*).
- ✓ Finally, the Member Secretary thanked all the members for their involvement in making valuable suggestions.

Dt: 14.03.2018



Member Secretary



Chairman